



**Clovis Main Campus**  
 564 W. Herndon Ave.  
 Clovis, CA. 93612  
 Phone: (559) 297-4500  
 Fax: (559) 297-5822

**Modesto Branch Campus**  
 5601 Stoddard Road  
 Modesto, CA. 95356  
 Phone: (209) 545-3100  
 Fax: (209) 545-1804

**Redding Branch Campus**  
 1755 Hilltop Drive  
 Redding, CA. 96002  
 Phone: (530) 224-1000  
 Fax: (530) 224-1002

<http://www.iot.edu>

**SCHOOL PERFORMANCE FACT SHEET  
 CALENDAR YEARS 2018 & 2019**

**Medical Billing and Office Administration – 40 weeks**

**On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	On-Time Graduates	On-Time Completion Rate
2018	26	26	7	27%
2019	48	48	27	56%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2018	26	26	17	65%
2019	48	48	38	79%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Job Placement Rates**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2018	26	17	17	13	76%
2019	48	38	38	34	89%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Career Services Department.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Gainfully Employed Categories**

Includes data for the two calendar years prior to reporting

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2018	0	13	13
2019	1	33	34

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	13	0	13
2019	34	0	34

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2018	0	13
2019	0	34

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2018	0	13
2019	0	34

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**License Examination Passage Rates**

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2018	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Salary and Wage Information**

Includes data for the two calendar years prior to reporting

Annual salary and wages reported for graduates employed in field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported by Graduates Employed in the Field					No Salary Information Reported
			\$15,001-\$20,000	\$20,001-\$25,000	\$25,001-\$30,000	\$30,001-\$35,000	\$35,001-\$40,000	
2018	17	13	0	1	3	2	0	7
2019	38	34	0	3	6	6	2	17

A list of sources used to substantiate salary disclosures is available from the school from the Career Services Department.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2018: **\$16,081.00**

Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2019: **\$16,600.00**

Additional charges may be incurred if the program is not completed on-time.

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**Federal Student Loan Debt**

Calendar Year(s)	Most recent three-year cohort default rate, as reported by the United State Department of Education <sup>1</sup>	The percentage of enrolled students in 2018/19 receiving federal student loans to pay for this program.	The percentage of graduates in 2018/19 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2018/19 of graduates who took out federal student loans at this institution.
2018	17.8%	62%	71%	\$9,391.50
2019	20.7%	56%	55%	\$9,323.57

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school’s students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

**Student’s Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225 Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
 Student Name - Print

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date



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School Official

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Date

## **Definitions**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.



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- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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## **STUDENT'S RIGHT TO CANCEL**

### **SCHOOL WITHDRAWAL POLICY / BUYER'S RIGHT TO CANCEL**

A student has the right to cancel the enrollment agreement without any penalty or obligations, through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the School address shown on the front page of the enrollment agreement. You can do this by mail or in person, to the Campus President of the school. A notice of cancellation, if mailed, is effective when deposited in the mail, properly addressed with postage prepaid. This notice need not take any particular form; it needs only to state you wish to cancel the agreement. You will be given two Notice of Cancellation forms on the first day of class. All monies paid by an applicant will be refunded if requested within three days after signing an enrollment agreement and making an initial payment. An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid minus a registration fee of 15% of the contract price of the program, but in no event may the school retain more than \$150, within 45 days after your notice is received.

1. After the end of the cancellation period, you also have the right to stop school at any time and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your copy of the contract, ask the school for a description of the refund policy.
2. If the school closes before you graduate, you may be entitled to a refund. Contact the Bureau for Private Postsecondary Education at the address printed below for information.
3. If you have any complaints, questions, or problems which you cannot work out with the school, write to:

Bureau for Private Postsecondary Education  
1747 North Market Blvd., Suite 225  
Sacramento, CA 95834  
Phone: (916) 574-8900  
E-mail: [bppe@dca.ca.gov](mailto:bppe@dca.ca.gov)